



Request For Proposal (RFP)

For

**Hiring of Strategic Partner for Preparing a Vision document
for transforming economic landscape of Bhadohi**

Date: 10/02/2025

Issued By:



**Bhadohi Industrial Development Authority (BIDA)
Near Rajpura Chauraha, District Bhadohi- 221401, Uttar Pradesh
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Contact No: 9118711511**

Request for Proposal (RFP) for hiring of Strategic Partner for

Preparing a Vision document for transforming economic

landscape of Bhadohi

NIT Ref:

Date:

NOTICE INVITING TENDER (NIT)

Request for Proposal (RFP) for hiring of Strategic Partner for Preparing a Vision document for transforming economic landscape of Bhadohi.

The BIDA invites technical and financial proposals from management consultancy firms. The document can be downloaded from the website www.etender.up.nic.in Response to this RFP shall be deemed to have been done after careful study and examination of this document with full understanding of its implications. This section provides general information about the Issuer, important dates and addresses and the overall eligibility criteria for the parties. The RFP/tender document cost of **INR 5,000/- + 900/- (G.S.T.) = Rs. 5,900/- (Rupees Five Thousands and nine hundred only) (through NEFT/ RTGS only)** is to be paid only using NEFT/RTGS **favour of BIDA** Account No.-[303702011402427](#) IFSC Code [-UBIN0558559](#), Bank Name [-Union Bank OF India](#)

Disclaimer

The information contained in this Request for Proposal (hereinafter referred to as "RFP") document provided to the Bidders, by Bhadohi Industrial Development Authority. hereinafter referred to as "Authority", or any of their employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

The purpose of this RFP document is to provide the Bidder(s) with information to assist in the formulation of Proposals. This RFP document does not purport to contain all the information each Bidder may require.

This RFP document may not be appropriate for all persons, and it is not possible for the Authority, their employees, or advisors to consider the business/ investment objectives, financial situation and particular needs of each Bidder who reads or uses this RFP document. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability, and completeness of the information in this RFP document and where necessary obtain independent advice from appropriate sources.

Authority, their employees, and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP document.

Authority may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP document.

1. Fact Sheet

Sr. No.	Particulars	Details
1	RFP/ Tender Availability	10/02/2025
2	Last date for receiving queries	25/02/2025
3	Date of Pre-Bidding Meeting	28/02/2025
4	Response to queries	07/03/2025
5	Proposal Submission Last Date	By 20/03/2025 at 1700 HRS
6	Technical Proposal Opening	21/03/2025 on/after 1200 HRS
7	Technical Presentation	Date for technical presentation will be communicated to bidders later
8	Financial Bid Opening	To be notified
9	Letter of Award	To be intimated
10	Start Date	To be intimated to Selected Bidder
11	Cost of Tender (RTGS/NEFT)	INR 5,000/- + 900/- (G.S.T.) = Rs. 5,900/- (Rupees Five Thousand and nine hundred only)
12	Earnest Money Deposit (EMD) in the form of FDR/RTGS/NEFT	INR 5,32,056.00 (Five Lac Thirty Two Thousand Fifty Six Only)
13	Performance Bank Guarantee	05 % of the Total Estimated Amount of Work
14	Website for Tender Documents	www.etender.up.nic.in
15	Method of Selection	QCBS - 80:20
16	Bank account details for submission of EMD and Biddocument fees	NEFT/RTGS favour of BIDA, Account No.- 303702011402427, IFSC Code- UBIN0558559, Union Bank Of India
17	Contact Details	9415443562, 9118711511

Note:

1. Authority reserves the right to change any schedule of bidding process.
2. Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received after the deadline will not be considered in this procurement process.

2. Background Information

1. Introduction

Bhadohi Industrial Development Authority (BIDA) has been established through notification dated 25 August 1981 under the U.P. Industrial Area Development Act 1976 for Industrial and Urban planned development of Bhadohi Carpet area, providing basic facilities to carpet weavers, solving infrastructure problems, and promoting export of Carpet. The Jurisdiction of the authority includes Bhadohi Town and the area falling within a radius of eight kilometres, area of 318 square km, which includes a total of 340 revenue villages.

2. Objective

BIDA intends to engage a consulting agency of international repute (Consultant) for providing strategic support to BIDA, in accordance with the provisions of the RFP, for a period of 6 months and serving the primary objective of assisting BIDA in facilitating development of a strategic vision document for transforming economic landscape of Bhadohi.

3. Eligibility Criteria

3.1 Eligibility requirements for the Consultant

The Bidder must possess the requisite experience, strength, and capability in providing the services necessary to meet the requirements as described in the RFP/Tender documents. The Bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the Services. The bids must be complete in all respect and should cover the entire scope of work as stipulated in the Tender document. The invitation to Proposal is open to all Bidders who qualify the eligibility criteria as given below:

- 3.1.1 The applicant/ bidder should be a Company/ Firm/ LLP registered in India. Consortium/JV and subcontracting of scope of work and team is not allowed for this assignment.
- 3.1.2 Bidder must have experience of operating in India for the last 10 years as on February, 2025. (Supported by Registration Certificate or Certificate of Incorporation)
- 3.1.3 The bidder should have a Minimum Annual Average Turnover from Government consulting services and related activities in India of INR 100 Cr during the last three preceding financial years i.e. 2020-21, 2021-22, 2022-23 (Supported by duly audited balance sheet or CA certificate).
- 3.1.4 The applicant should not be blacklisted or debarred by any Central government Ministry/Agency, State Government department/ agency at the time of submission of application. (To be self-certified by the Bidder)

4. Instruction to the Bidders

4.1 General Conditions of Contract

- a. All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by BIDA based on this RFP.
- b. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the Authority. Any notification of preferred Bidder status by the Authority shall not give rise to any enforceable rights by the Bidder. The Authority may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the Authority.
- c. This RFP supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.

4.2 Definitions

Unless the context otherwise requires, the following terms whenever used in this RFP and Contract have the following meanings:

- a. "Authority" for all the purpose related to selection and contract agreement will be BIDA and for the purpose of related to payment the authority means Bhadohi Industrial Development Authority (BIDA).
- b. "Bidder" means firm/ company who submits proposal in response to this Request for Proposal document.
- c. "Consultant" or "Advisor" means the firm/ company, selected through competitive tendering in pursuance of this RFP, for providing the services under the Contract.
- d. "Contract" means the Contract entered by the parties for providing the services.
- e. "Personnel" means professional and support staff provided by the Consultant to perform Services to execute an assignment and any part thereof.
- f. "Proposal" means proposal submitted by Bidders in response to the RFP issued by the Authority for appointment of consultant.
- g. "Services" means the work to be performed by the Consultant pursuant to this RFP and to the Contract to be signed by the parties in pursuance of any specific assignment awarded by the BIDA.

4.3 Compliant Tenders/ Completeness of Response

- a. Bidders are advised to study all instructions, forms, terms, requirements and other Bidders are advised to study all instructions, forms, requirements, annexures and other information in the RFP documents carefully. Submission of the bid/ Proposal shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b. Failure to comply with the requirements of this paragraph may render the Proposal noncompliant and the Proposal may be rejected. Bidders must:
 - i. Comply with all requirements as set out within this RFP.
 - ii. Submit the forms as specified in this RFP and respond to each element in the order set out in this RFP.

- iii. Include all supporting documentations specified in this RFP.
- c. The Proposals must be complete in all respects, Indexed. The page numbers must be clearly marked on each page and cross reference be indicated on the Index Page. All the proposals should be submitted through etender.up.nic.in.
- d. In case of any difference between the proposal submitted online and hard bound proposal, the proposal submitted online will be considered valid.

4.4 Pre-bid meeting & Clarifications

4.4.1 Bidders Queries

- a. Authority shall invite queries from Bidders as per the details mentioned in the Fact Sheet of this document.
- b. The Bidders will have to ensure that their queries for Pre-Bid meeting should reach to Authority by email (Word File Only) on or before last date for sending pre-bid queries mentioned in Fact Sheet of this document through the e-mail of only authorized representative of the Bidder. The queries should necessarily be submitted in the following format:

Section/ Page No.	Content of RFPrequiring clarifications	Change/ Clarification Requested	Remarks

- c. Authority shall not be responsible for ensuring that the Bidder's queries have been received by them. Any requests for clarifications post the indicated date and time may not be entertained by the Authority.
- d. The purpose of query clarification is to provide the Bidders with information regarding the RFP, project requirements, and opportunity to seek clarification regarding any aspect of the RFP and the project. However, Authority reserves the right to hold or re-schedule the Pre-Bid meeting.

4.4.2 Responses to Pre-bid Queries and Issue of Corrigendum

- a. The Officer will provide timely response to the queries. However, Authority makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does Authority undertake to answer all the queries that have been posed by the Bidders.
- b. At any time prior to the last date for receipt of bids, Authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.
- c. The Corrigendum (if any) & clarifications to the queries from all Bidders will only be uploaded on the website www.etender.up.nic.in
- d. Any such corrigendum shall be deemed to be incorporated into this RFP.

- e. In order to provide prospective Bidders reasonable time for taking the corrigendum into account, Authority may, at its discretion, extend the last date for the receipt of Proposals.

4.5 Key Requirements of the Bid

4.5.1 Rights to terminate the process.

- a. Authority may terminate the RFP process at any time and without assigning any reason. Authority makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b. This RFP does not constitute an offer by Authority. The Bidders' participation in this process may result Authority selecting the Bidder to engage towards execution of the Contract.

4.5.2 RFP Document Fees

- a. RFP document can be downloaded from the website—www.etender.up.nic.in The RFP document fees will be as mentioned in the factsheet given above.
- b. Proposals received without or with inadequate RFP Document fees shall be rejected.

4.5.3 Earnest Money Deposit

- a. Bidders shall submit, along with their Bids, **EMD of INR_05,32,056.00 /- (Rupees Five Lakh Thirty Two Thousand Fifty Six Only), in the form of a Fixed deposit receipt pledged in favour of Chief Executive Officer and should be valid for 60 Days from the due date of the RFP/Tender. Or in the form of NEFT/RTGS in Favour of BIDA Account No. 303702011402427 IFSC Code UBIN0558559, Bank Name Union Bank Of India.**
- b. EMD of all unsuccessful Bidders would be refunded by Authority within 60 Days of the Bidder being notified as being unsuccessful. The EMD, for the amount mentioned above, of successful Bidder would be returned upon submission of Performance Bank Guarantee as per the format provided in Annexure-III.
- c. EMD amount is interest free and will be refundable to the unsuccessful Bidders without any accrued interest on it.
- d. The bid/ Proposal submitted without EMD, mentioned above, will be summarily rejected.
- e. The EMD may be forfeited:
 - i. If a Bidder withdraws its bid during the period of bid validity.
 - ii. In case of a successful Bidder, if the Bidder fails to sign the Contract in accordance with this RFP.

4.5.4 Submission of Responses

- a. Technical Bid (containing)
 - i. EMD, Power of Attorney and Bid Document Fees
 - ii. Cover letter and Eligibility Criteria
 - iii. Technical Proposal
- b. Financial Bid (containing)
 - i. Cover Letter
 - ii. Financial Proposal

4.5.5 Authentication of Bids

The Proposal should be accompanied by a power-of-attorney in the name of the signatory of the Proposal as per Annexure mentioned in this RFP.

4.6 Preparation and Submission of Proposal

4.6.1 Proposal Preparation Costs

The Bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of Proposal, in providing any additional information required by Authority to facilitate the evaluation process, and in negotiating a definitive Contract or all such activities related to the bid process. Authority will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

4.6.2 Language

The Proposal should be filled by the Bidders in English language. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.

4.6.3 Late Bids

- a. Original hard copy of Tender fees and EMD received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be returned unopened.
- b. The bids submitted by telex/ telegram/ fax/ e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- c. Authority shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.
- d. Authority reserves the right to modify and amend any of the above-stipulated condition/ criterion depending upon project priorities vis-à-vis urgent commitments.

4.7 Evaluation Process

- a. Authority will constitute a Proposal Evaluation Committee to evaluate the responses of the Bidders.
- b. The Proposal Evaluation Committee constituted by the Authority shall evaluate the responses to the RFP and all supporting documents/ documentary evidence. Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- c. The decision of the Proposal Evaluation Committee in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.
- d. The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their Proposals.
- e. The Proposal Evaluation Committee reserves the right to reject any or all Proposals on the basis of any deviations.
- f. Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP under the 'Evaluation and Selection' section.

4.7.1 Tender Opening

The Proposals submitted up to date and time mentioned in this RFP document by Proposal evaluation committee authorized by Authority, in the presence of such of those Bidders or their representatives who may be present at the time of opening. The representatives of the Bidders should be advised to carry the identity card or a letter of authority from the tendering firms to identify their bonafide for attending the opening of the Proposal.

4.7.2 Tender Validity

The offer submitted by the Bidders should be valid for minimum period of 90 days from the date of submission of Tender.

4.7.3 Tender Evaluation

Tender evaluation and Bidder Selection will be carried out as per the specifications mentioned in the Section on 'Evaluation and Selection'.

4.8 Modification and withdrawal of Bids

- a. The Bidder is allowed to modify or withdraw its submitted Proposal any time prior to the last date prescribed for receipt of bids, by giving a written notice to the Authority.
- b. After the last date for receipt of bids, no modification of bids shall be allowed.
- c. The Bidders cannot withdraw the Proposal in the interval between the last date for receipt of bids and the expiry of the Proposal validity period specified in the Proposal. Such withdrawal may result in the forfeiture of its EMD from the Bidder.
- d. Any document submitted after the last date of bid submission, or any document submitted apart from etender.up.nic.in will not be considered in any case.

4.9 Proposal Forms

Wherever a specific form is prescribed in the Proposal document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the required information. For all other cases, the Bidder shall design a form to hold the required information.

4.10 Contacting the Authority

Any effort by a Bidder to influence the Proposal evaluation, Proposal comparison or Contract award decisions may result in the rejection of the Proposal.

4.11 Opening of Proposal

First, The Technical bid will be opened. The Financial bid may be opened in presence of technically qualified Bidders. The Evaluation Committee or its authorized representative will open the tenders. Sequence of opening is as follows:

- a. Technical Bid
- b. Financial Bid

4.12 Deciding Award of Contract

- a. The Authority reserves the right to ask for a technical elaboration/clarification in the form of a technical presentation from the Bidder on the already submitted Technical Proposal at any point of time before opening the Financial Proposal. The Bidder shall furnish the required information to Authority and its appointed representative on the date asked for, at no cost to the Authority. The Authority may at its discretion, visit the office of the Bidder any-time before the signing of Agreement.
- b. Authority shall inform those Bidders whose Proposals did not meet the eligibility criteria or were considered non-responsive, informing that their Financial Proposals will be not opened after completing the selection process. Authority shall simultaneously notify those Bidders who qualify for the Evaluation process as described in this Tender Document, informing the date and time set for opening of Financial Proposals. The notification may be sent by mail.
- c. The Bidder's name, the Proposal Price, the total amount of each Proposal and other such details as the Tendering Authority may consider appropriate, will be announced, and recorded by the Authority at the opening of bid.
- d. After acceptance of LoA, Performance Security shall be deposited as specified in this document for signing an Agreement with Authority.
- e. Special Condition for Awarding the Agreement:
 - i. Authority will sign the Agreement with Successful Bidder for a period as mentioned in 'Duration of Contract' in the document.
 - ii. Authority may extend the Agreement for a time period beyond what has been specified in 'Duration of Contract' in the document.
 - iii. Authority will also have the right to provide extension/ increase in the scope of work as per the mutually agreed terms and conditions between both the parties.
 - iv. Authority will have the right to ask for additional Team members beyond what has been specified in this RFP.

4.13 Liability

Notwithstanding anything to the contrary in this Contract, Client agrees that in no event shall the Consultant be liable to the Client, for any losses, claims, damages, liabilities, cost or expenses ("Losses") of any nature whatsoever, for an aggregate amount in excess of the fee paid by the client for the Services provided under this Contract, except where such Losses are finally judicially determined to have arisen primarily from fraud or other liability to the extent the law does not permit limitation of the Consultant. In no event shall the Consultant, be liable for any consequential (including loss of profit and loss of data), special, indirect, incidental, punitive, or exemplary loss, damage, or expense relating to the services provided pursuant to this Contract.

4.14 Identity

- a. As used herein, the term "Confidential Information" means any information, including information created by or for the other party, whether written or oral, which relates to internal controls, computer or data processing programs, algorithms, electronic data processing applications, routines, subroutines, techniques or systems, or information concerning the business or financial affairs and methods of operation or proposed methods of operation, accounts, transactions, proposed transactions or

security procedures of either party or any of its affiliates, or any client of either party, except such information which is in the public domain at the time of its disclosure or thereafter enters the public domain other than as a result of a breach of duty on the part of the party receiving such information. It is the express intent of the parties that all the business process and methods used by the Bidder in rendering the Services hereunder are the Confidential Information of the Bidder.

- b. The Bidder shall keep confidential, any information related to this RFP/tender, with the same degree of care as it would treat its own confidential information. The Bidders shall note that the confidential information will be used only for the purposes of this RFP/tender and shall not be disclosed to any third party for any reason whatsoever.
- c. At all-time of the performance of the Services, the Bidder shall abide by all applicable security rules, policies, standards, guidelines and procedures. The Bidder should note that before any of its employees or assignees is given access to the Confidential Information, each such employee and assignees shall agree to be bound by the terms no less onerous than those contained under this RFP/tender and such rules, policies, standards, guidelines and procedures by its employees or agents.
- d. The Bidder should not disclose to any other party and keep confidential the terms and conditions of this Contract agreement, any amendment hereof, and any Attachment or Annexure hereof.
- e. The obligations of confidentiality under this section shall survive rejection of the Contract.
- f. The confidentiality obligations shall survive the termination of this Contract / completion of services for a period of one (1) year.
- g. The Consultant may retain such portion of the Confidential Information that is required for compliance with its statutory, regulatory, internal (archival) storage or professional conduct obligations.

4.15 Publicity

Any publicity by the Bidder containing the name of Authority should be done only with the explicit written permission from Authority.

4.16 Execution of the Agreement

After acknowledgement of the LoA by the selected Bidder, a performance guarantee of 5% of Total Professional Fee must be deposited in the form of FDR/TDR/BG of any nationalized/ scheduled bank in the name of BIDA -the performance guarantee shall be valid for period of 6 months beyond the duration of Contract as specified in the RFP document. The Consultant shall sign the agreement within ten days from the issue of LoA. Agreement is mutually extendable post the completion of the initial term.

4.16.1 Performance Guarantee

The successful Consultant / Company/ firm shall furnish the Performance Guarantee as stipulated in the section 'Contract Performance Guarantee' in this document.

4.17 Duration of Contract

The initial engagement shall be for 6 months.

4.18 Terms and Conditions: Applicable Post Award of Contract

4.18.1 Termination Clause

- a. The client can by a written notice of default of at least 15 days can terminate the Contract in whole or in part (provided a cure period of not less than 15 days is given to the selected Bidder to rectify the breach):
 - i. If the selected Bidder fails to deliver any or all quantities of the Service within the time period specified in the Contract, or any extension thereof granted by Authority, for reasons solely attributable to the bidder; or
 - ii. If the selected Bidder fails to perform any other obligation under the Contract within the specified period of delivery of service or any extension granted thereof; or
 - iii. If the selected Bidder, in the judgment of the Authority, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract.
 - iv. If the selected Bidder commits breach of any condition of the Contract
 - v. If Authority terminates the Contract in whole or in part, amount of Performance Guarantee shall be forfeited.
- b. The Consultant may suspend or terminate the Contract, by not less than thirty (30) days' written notice of termination to the Client, in case:
 - i. The Client does not make the payment to the Consultant; or
 - ii. The Client does not adhere to the arbitration judgment; or
 - iii. If the Consultant determines that a law, regulation or anything having similar import, or circumstances (including cases where the Client's ownership or constitution has changed), makes the Consultant's performance of the Contract impermissible or in conflict with independence or professional rules applicable to the Consultant.

4.18.2 Liquidated Damages

- a) Liquidated Damages at a rate of 0.5% of the delayed milestone amount shall be levied on the Consultant per week of delay or part thereof. The LD shall not be linked to the entire contract amount.
- b) Total LD of the Consultant as per this clause shall not exceed 10% of the delayed milestone amount.
- c) The LD shall be applicable only if the delay is solely attributable to the Consultant.

4.18.3 Dispute Resolution Mechanism

The Authority and the supplier shall make every effort to resolve amicably by direct negotiations, any disagreement or dispute, arising between them under supply order.

4.18.4 Notices

Notice or other communications given or required to be given under the Contract shall be in writing and shall be e-mailed followed by hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post than on expiry of seven days from the date of posting.

4.18.5 Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected Bidder or Authority as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the Contract, such as:

- a. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- b. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos.
- c. Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes. The Bidder or Authority shall not be liable for delay in performing his/ her obligations resulting from any force majeure cause as referred to and/ or defined above. Any delay beyond 30 days shall lead to termination of Contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the Contract.

Force Majeure shall not include any events caused due to acts/ omissions of such Party or result from a breach/ contravention of any of the terms of the Contract, Proposal and/ or the Tender. It shall also not include any default on the part of a party due to its negligence or failure to implement the stipulated/ proposed precautions, as were required to be taken under the Contract. The failure or occurrence of a delay in performance of any of the obligations of either party shall constitute a Force Majeure event only where such failure or delay could not have reasonably been foreseen, or where despite the presence of adequate and stipulated safeguards the failure to perform obligations has occurred. In such an event, the affected party shall inform the other party in writing within five days of the occurrence of such event. The Authority will make the payments due for Services rendered till the occurrence of Force Majeure. However, any failure or lapse on the part of the Selected Bidder in performing any obligation as is necessary and proper, to negate the damage due to projected force majeure events or to mitigate the damage that may be caused due to the above-mentioned events or the failure to provide adequate disaster management/ recovery

or any failure in setting up a contingency mechanism would not constitute force majeure, as set out above.

In case of a Force Majeure, all Parties will endeavour to agree on an alternate mode of performance in order to ensure the continuity of Service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure.

Both the parties should have the option to terminate the agreement. One party should give at least 30 days' written notice of termination to the other party. Upon termination following Force Majeure, the Consultant shall receive payment for the services delivered by the Consultant till the date of termination.

4.18.6 Failure to agree with Terms and Conditions of the RFP

Failure of the successful Bidder to agree with the Terms & Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event Authority may award the contract to the next best value Bidder or call for new Proposals from the interested Bidders or invoke the PBG of the most responsive Bidder.

4.19 Deployment

The team will be deployed within maximum of 10 days of the award of contract. The proposed team has to follow the working hours, working days and Holidays of State Government of Uttar Pradesh. Physical office space will be provided by the Authority.

4.20 Contract Performance Guarantee

- a. Within 30 days after the receipt of notification of award of the Contract from the Authority, the successful Bidder shall furnish Contract Performance Guarantee to the Authority, which shall be equal to 5% of Total Professional Fee and shall be in the form of FDR/TDR/BG from any Nationalized Bank/ Scheduled bank in the Performa given here-in-after in this document valid for period of 6 months beyond the duration of Contract as specified in the document.
- b. The proceeds of the performance guarantees shall be payable to the Purchaser as compensation for any loss/ penalties resulting from the Suppliers failure to complete its obligations under the Contract.
- c. The performance guarantee will be discharged by the purchaser and returned to the Supplier within 60 days following the date of completion of the Suppliers performance obligations, including any warranty obligations under the Contract.

4.21 Statutory Requirements

During the tenure of this Contract, nothing shall be done by the Selected Bidder in contravention of any law, act and/ or rules/ regulations, there-under or any amendment thereof governing inter-alia customs, stowaways, foreign exchange etc. and shall keep Authority indemnified in this regard.

4.22 Contract administration

- a. Either party may appoint any individual/organization as its authorized representative through a written notice to the other party. Each Representative shall have the authority to:
- i. Exercise all the powers and functions of his/ her Party under this Contract, other than the power to amend this Contract and ensure proper administration and performance of the terms hereof; and
 - ii. Bind his or her Party in relation to any matter arising out of or in connection with this Contract.
 - iii. The Selected Bidder shall be bound by all undertakings and representations made by the authorized representative of the Selected Bidder and any covenants stipulated hereunder, with respect to this Contract, for and on their behalf.
 - iv. To execution or performance of the obligations under this Contract, the Authority representative would act as an interface with the nominated representative of the Selected Bidder. The Selected Bidder shall comply with any instructions that are given by the Authority representative during this Contract in relation to the performance of its obligations under the terms of this Contract and the Tender.
 - v. A committee comprising of representatives from the Authority and the Selected Bidder shall meet on a quarterly basis or as desired by the Authority to discuss any issues/ bottlenecks being encountered. The Selected Bidder shall draw the minutes of these meetings and circulate to the Authority.

4.23 Right of Monitoring, Inspection and Periodic Audit

The Authority reserves the right to inspect and monitor/ assess the progress/ performance at any time during the Contract, after providing due notice to the Selected Bidder. The Authority may demand, and upon such demand being made, the selected Bidder shall provide with any document, data, material, or any other information required to assess the progress of the project. The Authority shall also have the right to conduct, either itself or through any another consultant/ advisor as it may deem fit, an audit to monitor the performance by the Selected Bidder of its obligations/ functions in accordance with the standards committed to or required by the Authority and the Selected Bidder undertakes to cooperate with and provide to the Authority / any other Consultant/ Advisor/ Agency appointed by the Authority, all documents and other details as may be required by them for this purpose. Any deviations or contravention identified because of such audit/ assessment would need to be rectified by the Selected Bidder failing which the Authority may, without prejudice to any other rights that it may have, issue a notice of default.

4.24 Authority Obligations

The Authority representative shall interface with the Selected Bidder, to provide the required information, clarifications, and to resolve any issues as may arise during the execution of the Contract.

Authority shall ensure that timely approval is provided to the selected Bidder, where deemed necessary, which should include diagram/ plans and all specifications related to Services required to be provided as part of the Scope of Work.

Authority shall provide functional office space to the Project Team in its premises equipped with Internet and Printer etc. facilities.

4.25 Information Security

The Selected Bidder shall not carry and/ or transmit any material, information, layouts, diagrams, storage media or any other goods/ material in physical or electronic form, which are proprietary to or owned by the Authority, out of premises, without prior written permission from the Authority.

The Select Bidder will assign ownership of the deliverables to the Client upon receiving payment of all our charges in connection with the Contract. The Selected Bidder will retain any pre-existing background Intellectual Property that belongs to it and was developed independent of the services.

4.26 Payment Schedule

The payment as specified in financial format Annexure-II as submitted by Selected Consultant shall be made on a Deliverable basis.

- a. All travel expense outside Bhadohi (i.e. Bhadohi Carpet Belt that includes District of Bhadohi, Mirzapur, Jaunpur, Varanasi and Prayagraj) for official purpose with the permission of competent authority shall be paid directly or reimbursed by Authority, in such cases where arrangements are not being made by the Authority:
- b. The travel expense (boarding and lodging) outside Bhadohi (i.e. Bhadohi Carpet Belt that includes District of Bhadohi, Mirzapur, Jaunpur, Varanasi and Prayagraj) will be paid extra based on the actual rate of economy class air-fare/cab in case they are required to travel from Bhadohi (i.e. Bhadohi Carpet Belt that includes District of Bhadohi, Mirzapur, Jaunpur, Varanasi and Prayagraj) to anywhere. Other allowances will be payable at the rates admissible to class-2 officers of the State Government.
- c. To claim reimbursement, onsite resources need to submit the Travel Expense Claim to the Authority along with the relevant bills/vouchers, boarding passes, tickets and hotel bills and approval from the authorized approving authority.
- d. Submission of hotel bills is mandatory with the Travel Expense Claim.
- e. For local travel during official visit within Bhadohi, Consultants will use vehicles as per the BIDA norms.
- a. Deliverable wise Payment structure –

S.No.	Milestones / Deliverables	Timeline in weeks
1	Project kick-off	T=0
2	Inception report	T+2
3	Sectoral Studies providing in-depth analysis and recommendations for each key economic sector in Bhadohi.	T+14
4	Infrastructure Plan focusing on transportation, industrial clusters, and digital upgrades.	T+18
5	Investment Promotion Strategy targeting potential investors and partners.	T+20

6	Stakeholder Engagement Reports summarizing feedback and recommendations from consultations.	T+22
7	Strategy Document outlining the roadmap and implementation and monitoring plan for Bhadohi's industrial and economic development.	T+26

1.1 Continuance of the Contract:

Notwithstanding the fact that settlement of dispute(s) (if any) may be pending, the parties hereto shall continue to be governed by and perform the work in accordance with the provisions under the Scope of Work to ensure continuity of operations.

1.2 Severance

In the event any provision of the Contract is held to be invalid or unenforceable under the applicable law, the remaining provisions of this Contract shall remain in full force and effect.

1.3 Governing Language

The Agreement shall be written in English language. Subject to below Clause, such language versions of the Agreement shall govern its interpretation. All correspondence and other documents pertaining to the Contract that are exchanged by parties shall be written in English language.

1.4 “No Claim” Certificate

The Selected Bidder shall not be entitled to make any claim, whatsoever against Authority, under or by virtue of or arising out of, the Contract, nor shall Authority entertain or consider any such claim, if made by the Selected Bidder after it has signed a “No claim” certificate in favour of Authority in such form as shall be required by it after the work is finally accepted.

1.5 Publicity

The Selected Bidder shall not make or permit to be made a public announcement or media release about any aspect of this Contract unless the Authority first gives its written consent to the selected Bidder.

1.6 General

1.6.1 Relationship between the Parties

Nothing in the Contract constitutes any fiduciary relationship between the Authority and Selected Bidder/ Bidder’s Team or any relationship of employer employee, principal and agent, or partnership, between the Authority and Selected Bidder.

No Party has any authority to bind the other Party in any manner whatsoever except as agreed under the terms of the Contract.

Authority will not be under any obligation to the Implementation Consultant’s/ Advisor’s Team except as agreed under the terms of the Contract.

1.6.2 No Assignment

The Selected Bidder shall not transfer any interest, right, benefit or obligation under the Contract without the prior written consent of the Authority.

1.6.3 Survival

The provisions of the Contract shall survive the termination of the Contract for a period of one (1) year.

1.6.4 Entire Contract

The terms and conditions laid down in the Tender and all annexure thereto as also the Proposal and any attachments/ annexes thereto shall be read in consonance with and form integral part of the Contract. The Contract supersedes any prior contract, understanding or representation of the Parties on the subject matter.

1.6.5 Governing Law

This Contract shall be governed in accordance with the laws of India.

1.6.6 Jurisdiction of Courts

The High Court of India at Lucknow, Uttar Pradesh has exclusive jurisdiction to determine any proceeding in relation to the Contract.

1.6.7 Compliance with Laws

The Selected Bidder shall comply with the laws in force in India while performing the Contract.

1.6.8 Notices

A "notice" means:

- i. A Notice; or
- ii. A consent, approval or other communication required to be in writing under the Contract.

All notices, requests or consent provided for or permitted to be given under this Contract shall be in writing and shall be deemed effectively given when personally delivered or mailed by prepaid certified/ registered mail, return receipt requested, addressed as follows and shall be deemed received two days after mailing or on the date of delivery if personally delivered:

To,
Chief Executive
Officer
BIDA
Address: [BIDA Bhawan, Near Tehsil Bhadohi, Bhadohi-221401](#)

Any Party may change the address to which notices are to be directed, by giving a notice to the other party in the manner specified above. A notice served on a Representative is taken to be notice to that Representative's Party.

1.6.9 Waiver

Any waiver of any provision of this Contract is ineffective unless it is in writing and signed by the Party waiving its rights.

A waiver by either Party in respect of a breach of a provision of this Contract by the other Party is not a waiver in respect of any other breach of that or any other provision.

The failure of either Party to enforce at any time any of the provisions of this Contract shall not be interpreted as a waiver of such provision.

1.6.10 Modification

Any modification of the Contract shall be in writing and signed by an authorized representative of each Party.

1.6.11 Taxes

The Bidder shall pay service and other applicable taxes, if any, imposed on the Services under this Contract.

1.6.12 Application

These General Conditions shall apply to the extent that provisions in other parts of the Contract do not supersede them.

1.7 Fraud and Corrupt Practices

1.7.1 Fraud and Corrupt Practices

- a. The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the Authority shall reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, the Authority shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case maybe, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Bidder s Proposal.

Without prejudice to the rights of the Authority under Clause above and the rights and remedies which the Authority may have under the LoA or the Agreement, if an Bidder or Systems Implementation Agency, as the case may be, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LoA or the execution of the Agreement, such Bidder shall not be eligible to participate in any tender or RFP issued by the Authority during a period of 2 years from the date such Bidder, as the case may be, is found by the Authority to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.

- b. For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:
- i. "corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Authority who is or has been associated in any manner, directly or indirectly with the Selection Process or the LoA or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the Authority, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LoA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LoA or the Agreement, who at any time has been or is a legal, financial or technical consultant/ adviser of the Authority in relation to any matter concerning the Project;
 - ii. "Fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.
 - iii. "Coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person participation or action in the Selection Process.
 - iv. "Undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or(ii) having a Conflict of Interest; and
 - v. "Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

1.8 Deliverables and Payment

Consultant will submit the delivery wise progress report along with invoice. The deliverables are given as follows and the payment of fee shall be made as under:

S.No.	Milestones / Deliverables	Timeline in weeks	% Payable of Total Fee
1	Project kick-off	T=0	0
2	Inception report	T+2	5%
3	Sectoral Studies providing in-depth analysis and recommendations for each key economic sector in Bhadohi.	T+14	15%
4	Infrastructure Plan focusing on transportation, industrial clusters, and digital upgrades.	T+18	15%
5	Investment Promotion Strategy targeting potential investors and partners.	T+20	15%
6	Stakeholder Engagement Reports summarizing feedback and recommendations from consultations.	T+22	25%
7	Strategy Document outlining the roadmap and implementation and monitoring plan for Bhadohi's industrial and economic development.	T+26	25%

Scope of Work

Bhadohi district in Uttar Pradesh features a dynamic economy supported by several key sectors. It is renowned for its carpet industry, one of the largest in India, which is known for producing high-quality carpets that are exported globally including to markets in Europe, the United States, and the Middle East. This industry not only significantly contributes to the local economy but also provides employment to a large number of artisans and workers.

Agriculture and horticulture too play crucial roles in Bhadohi's economy, with the district's fertile land supporting the cultivation of sugarcane, wheat, rice, and a variety of fruits and vegetables. Bhadohi is also a home to a skilled community of artisans specializing in brassware and metal crafting. These craftsmen create a variety of products, including decorative items, utensils, and religious artifacts. Additionally, there are clusters of artisans engaged in woodworking and pottery, as well as the creation of embroidered textiles and other handmade crafts, which are often used in home décor or as fashion accessories. The Bhadohi Industrial Area enhances economic diversity, fostering local manufacturing and processing activities that contribute to the district's and State's development.

Additionally, Bhadohi's proximity to Varanasi, a designated "Growth Hub," offers strategic advantages. As Varanasi undergoes significant development and economic expansion, Bhadohi stands to benefit from increased trade, investment opportunities, and infrastructural improvements, further enhancing its economic prospects and connectivity. This geographical advantage positions Bhadohi for potential growth and integration into a larger economic network centered around Varanasi.

In this context, Bhadohi Industrial Development Authority intends to avail consultancy services of a reputed agency to support in development of a strategic roadmap for developing Bhadohi as a vibrant

Industrial City which will amplify realization of district's economic potential and creation of newer avenues of economic growth under Vision 2047.

A. Scope of Work

1. Economic visioning

Develop a long-term vision for Bhadohi's industrial growth that aligns with the state's economic priorities and takes advantage of its proximity to Varanasi and other growth hubs (including synergies within growth sectors, such as tourism, logistics, and education)

2. Strengthening enablers of economic development

a. As-is assessment:

- i. **Industry Analysis:** Assess the existing economic drivers in Bhadohi, including the carpet industry, agriculture, horticulture, brassware, metal crafting, woodworking, pottery, and other handicrafts. Understand the strengths, weaknesses, opportunities, and threats for each sector.
- ii. **Market Potential:** Evaluate potential for growth in existing industries and identify opportunities for new markets both domestically and globally, focusing on industries that could benefit from urban-industrial synergies.
- iii. **Workforce Study:** Analyze the labor force in Bhadohi, focusing on skills, gaps, and workforce availability. Recommend strategies to enhance skills tailored to current and emerging sectors.

b. Industrial Infrastructure Development

- i. **Infrastructure Mapping:** Analyse strengths and weaknesses of current industrial and urban infrastructure, including transportation, energy, utilities, housing, and logistics. Identify gaps and propose upgrades needed to support sustainable growth.
- ii. **Industrial Clusters:** Propose the development of urban-industrial clusters designed to create synergy between industrial activities and urban amenities, such as mixed-use zones where manufacturing, residential, and commercial spaces coexist.

c. Urban-Industrial Synergy Framework

- i. **Urban Planning for Industrial Growth:** Design urban planning strategies that align with industrial development, ensuring that residential, commercial, and industrial zones coexist effectively. Prioritize land use optimization, smart zoning, and infrastructure sharing.
- ii. **Mixed-Use Development:** Propose mixed-use development projects that blend residential areas with industrial and commercial activities, improving the quality of life for workers and ensuring efficient use of land. This includes integrating housing for workers close to industrial zones, commercial centers, and recreational spaces.

d. Best Practices: Recommend the integration of urban-industrial best practices in both industrial zones and urban planning.

3. Stakeholder Engagement & Capacity Building

- a. Engage with local stakeholders—industries, urban planners, government officials, and residents—to gather insights on how urban development can best support industrial growth. Ensure community involvement to foster a cohesive urban-industrial strategy.
- b. Partnership Development: Recommend potential partnerships between local industries and national/international stakeholders, including academic institutions, research centers, and development agencies, to foster innovation, capacity building in modern production techniques and knowledge transfer.

4. Action plan

- a. Economic development strategy:
 - i. Industrial Diversification: Identify opportunities for economic diversification by attracting new industries and manufacturing units, with a focus on value-added sectors (e.g., agro-processing, textile innovation, light engineering).
 - ii. Investment & Incentives Strategy: Propose strategies to attract investments that create urban-industrial synergies, such as establishing industrial parks with integrated residential facilities, and incentives for businesses that operate in urban-adjacent zones.
 - iii. Policy Recommendations: Provide recommendations on policy interventions required to enhance industrial growth and foster an enabling business environment in Bhadohi. Also provide policy recommendations that promote urban-industrial harmony, ensuring zoning laws, building codes, and environmental regulations support sustainable development.
- b. Phased Implementation Plan: Outline a detailed, phased approach for the implementation of the strategy, prioritizing short-, medium-, and long-term initiatives.
- c. Monitoring & Evaluation Framework: Develop a monitoring and evaluation system to track the progress of the strategic plan and ensure the timely achievement of key milestones.
- d. Risk Management: Identify potential risks and challenges that could impede the realization of the strategic roadmap, and propose mitigation measures to address these risks.

2. Team Composition

As per the work requirement the proposed team is required as follows:

1. Proposed Team	
2.1 Team leader cum economic development strategy expert (1 person) (Deployment: 2 man-months onsite)	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Must have a minimum experience of 10 years. - Must have led large scale programs for Central / State Government. <p><u>Qualifications:</u></p> <p>Post graduate degree in Engineering/ MBA/ Economics or similar fields.</p>
2.2 Industrial strategy expert (1 person) (Deployment: 3 man-months onsite)	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Must have a minimum experience of 7 years in relevant field. - Must have experience of working in large scale programs for Central / State Government. <p><u>Qualifications:</u></p> <p>Post graduate degree in Engineering/ MBA/ Economics or similar fields.</p>
2.3 Urban strategy expert (1 person) (Deployment: 3 man-months onsite)	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Must have a minimum experience of 7 years in relevant field. - Must have experience of working in large scale programs for Central / State Government. <p><u>Qualifications:</u></p> <p>Post graduate degree in Urban planning / Architecture or similar fields.</p>
2.4 Senior Project Analyst-Industries (1 person) (Deployment: 6 man-months onsite)	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Min work experience of 3 years - Relevant experience in research, analysis and documentation and prior experience in working on public sector consulting engagements for Central Govt/ State Govt. <p><u>Qualifications:</u></p> <p>CA or graduate degree in Engineering / Economics/Civil/Urban development or similar fields</p>
2.5 Project Analyst-Industries (1 person) (Deployment: 6 man-months onsite)	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Min work experience of 2 years - Relevant experience in research, analysis and documentation and prior experience in working on public sector consulting engagements for Central Govt/ State Govt. <p><u>Qualifications:</u></p> <p>CA or graduate degree in Engineering / Economics/Civil/Urban development or similar fields</p>

<p>2.6 Senior Project Analyst-Urban (1 person) (Deployment: 6 man-months onsite)</p>	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Min work experience of 3 years - Relevant experience in research, analysis and documentation and prior experience in working on public sector consulting engagements for Central Govt/ State Govt. <p><u>Qualifications:</u> CA or graduate degree in Engineering / Economics/Civil/Urban development or similar fields</p>
<p>2.7 Project Analyst-Urban (1 person) (Deployment: 6 man-months onsite)</p>	<p><u>Experience:</u></p> <ul style="list-style-type: none"> - Min work experience of 2 years - Relevant experience in research, analysis and documentation and prior experience in working on public sector consulting engagements for Central Govt/ State Govt. <p><u>Qualifications:</u> CA or graduate degree in Engineering / Economics/Civil/Urban development or similar fields</p>

If at any point in time, the Authority feels that a resource is not up to the mark, a replacement will be demanded in written and will need to be obliged within 1 week.

The Consultant is not expected to change the team from what is proposed as a part of the response to this RFP. However, if a resource needs to be changed due to unforeseen circumstances, the Consultant/ Advisor need to give it in written to the Client and only upon agreement, the replacement may be carried out.

3. Evaluation & Selection

3.1 Technical Evaluation

Initial Bid scrutiny will be held, and in complete details as given below will be treated as non-responsive. If Proposals.

- i. Are not submitted in as specified in the RFP document.
- ii. Received without the Letter of Authorization (Power of Attorney)
- iii. Are found with suppression of details.
- iv. With incomplete information, subjective, conditional offers and partial offers submitted.
- v. Submitted without the documents requested in the checklist.
- vi. Have non-compliance of any of the clauses stipulated in the RFP.
- vii. Have a lesser validity period.

All responsive Bids will be considered for further processing as below.

Proposal Evaluation Committee will prepare a list of responsive Bidders, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by the Committee according to the Evaluation process define in this RFP document. The decision of the Committee will be final in this regard.

- a. Evaluation committee will examine the bids to determine whether they are complete, whether any computational errors have been made, and whether the bids are generally in order.
- b. The Authority may conduct clarification meetings with each or any Bidder to discuss any matters, technical or otherwise.
- c. Further the scope of evaluation committee also covers taking any decision with regard to the Tender document, execution/ implementation of the project including management period.
- d. Proposal shall be opened in the presence of Bidders representatives who intend to attend at their cost. The Bidders' representatives who are present shall sign a register giving evidence of their attendance.
- e. Proposal document shall be evaluated as per the following steps.
 - i. Preliminary examination of pre-qualification/eligibility criteria documents: The prequalification document will be examined to determine whether the Bidder meets the eligibility criteria, whether the Proposal is complete in all respects, whether the documents have been properly signed and whether the bids are generally in order. Any bids found to be non-responsive for any reason or not meeting the minimum levels of the performance or eligibility criteria specified in various sections of this RFP document will be rejected and will not be considered further.
 - ii. Evaluation of document: A detailed evaluation of the bids shall be carried out in order to determine whether the Bidders are competent enough and whether the technical aspects are substantially responsive to the requirements set forth in the RFP document. Bids received would be assigned scores (St) based on the parameters defined in the table below. All supporting document submitted in support of Eligibility and Technical Evaluation matrix should comply the following:
 - Supporting document is to be submitted in Technical Cover.

- Supporting document should clearly indicate value of the completed/ on-going project and scope of work/ services should be clearly highlighted.
- In case of Bidder is having Non-Disclosure Agreement (NDA) with their client, no such experience will be counted (if agreement copy not submitted).
- Bidders failing to comply any of the above then the Bid will be summarily rejected.

	Maximum marks
Experience of the bidder	30 marks
Proposed Team	25 marks
Approach and Methodology	45 marks
Total	100 marks

Technical Marks	Maximum marks	Documents required
2. Experience of the bidder	30 marks	
1.1 Experience in managing similar strategic / Development projects for Central Govt/State Govts/PSUs/Bilateral Agencies Upto 3 projects – 3 marks, 4-7 projects – 5 marks, 8-10 projects – 10marks, 10+ projects – 15 marks	15 marks	Agreement / Contract / Work order (ongoing projects will be eligible)
1.2 The agency must have prior experience of working with the state level with the Government of Uttar Pradesh in last 2 years in the field of economic development	5 marks	Agreement / Contract / Work order (ongoing projects will be eligible)
1.3 Must have a cumulative revenue from Government consulting services and related activities of Rs. 100 crore and above in the last three financial years from FY 2020-21 to FY 2022- 23	5 marks	Certificate from Chartered Accountant
1.4 The agency must have a minimum of 1,000 employees on its payroll	5 marks	HR Certificate

3. Proposed Team	
2.1 Team leader cum economic development strategy expert (1 person) (Deployment: 2 man-months onsite)	7 marks
2.2 Industrial strategy expert (1 person) (Deployment: 3 man-months onsite)	5 marks
2.3 Urban strategy expert (1 person) (Deployment: 3 man-months onsite)	5 marks
2.4 Senior Project Analyst-Industries (1 person) (Deployment: 6 man-months onsite)	2 marks
2.5 Project Analyst- Industries (1 person) (Deployment: 6 man-months onsite)	2 marks
2.6 Senior Project Analyst-Urban (1 person) (Deployment: 6 man-months onsite)	2 marks
2.7 Project Analyst- Urban (1 person) (Deployment: 6 man-months onsite)	2 marks

Bidders may submit only relevant project experience while preparing the technical proposal. Only first five projects submitted by the bidders will be considered for the evaluations.

The minimum technical score required to qualify technical evaluation is 70 Points out of 100. A proposal will be considered unsuitable and will be rejected at this stage if it does not respond to important aspects of RFP Document and the Terms of Reference or if it fails to achieve the minimum technical score. The Authority will notify bidders who fail to score the minimum technical score about the same and return their Financial Proposals unopened after completing the selection process.

3.2 Financial Evaluation

The Bidder shall be selected based on Quality cum Cost Based System (QCBS), whereby Technical Proposal will be allotted weightage of 80% and Financial Proposal will be allotted weightage of 20%. The Proposal with the lowest bid shall be given a financial score of 100 and the other proposals shall be given financial scores that are inversely proportionate to lowest Financial Proposal as stated below. The total score, both technical and financial, shall be obtained by weighing the quality and cost score and adding them up.

The lowest Financial Proposal (Fm) will be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be determined using the following formula:

$$Sf = 100 \times Fm/F;$$

in which S_f is the financial score, F_m is the lowest Financial Proposal, and F is the Financial Proposal (in INR) under consideration.

Proposals will finally be ranked in accordance with their combined technical (S_t) and financial (S_f) scores:

$$S = S_t \times T_w + S_f \times F_w;$$

where S is the combined score, and T_w and F_w are weights assigned to Technical Proposal and Financial Proposal that will be 0.80 and 0.20 respectively.

3.3 Selection

The Bidder scoring the highest Total Score shall be declared as the "Selected Consultant".

Annexures - I

TP -1: Technical Proposal Submission Form/ Declaration

Date:

Chief Executive
OfficerBIDA

Address : BIDA Bhawan, Near
Bhadohi Tehsil, Bhadohi-
221401
-Website: www.bidabhadohi.com

Dear Sir,

We(Name of the Bidder) hereby submit our Proposal in response to notice.
inviting tender dateand tender document no. and c o n f i r m t h a t :

1. All information provided in this Proposal and in the attachments is true and correct to thebest of our knowledge and belief.
2. We shall make available any additional information if required to verify the correctness ofthe above statement.
3. Certified that the period of validity of bids is 90 days from the last date of submission ofProposal, and
4. We are quoting for all the services mentioned in the Scope of Work of the RFP.
5. We the Bidders are not under a Declaration of Ineligibility for corrupt or fraudulentpractices or blacklisted by any of the Government agencies.
6. BIDA may contact the following person for further information regarding this tender:
 - a. Name and full address of office, Contact No., Email ID, Company Name
7. We are submitting our Eligibility criteria, Proposal bid documents and technical bid documents along with EMD in the form of Original FDR/RTGS/NEFT and Tender fee in the form of RTGS/NEFT.

Yours
sincerely,
Signature
Full name of Signatory
Name of the Bidder (firm etc.)

TP-2 Average annual turnover.

(Average Annual Turnover of Applicant)		
SN	Financial years	Revenue from Consultancy Services (INR)
1.	Financial Year 2021	
2.	Financial Year 2022	
3.	Financial Year 2023	
4.	Average Annual Turnover	

Certificate from the Statutory Auditor

This is to certify that [name of company] [registered address] has received the payments shown above against the respective years.

Name of Authorized
Signatory Designation
Name of firm
Signature of Authorized
Signatory Seal of Audit firm

TP-3 Consultant's Experience for Technical Evaluation

Assignment Name		Country
Project Location within the Country		Professional Staff provided by your Firm/ Company
Name of Client		No. of Staff
		No. of Person Months
Start Date	Completion Date	Approx. Value of Services
Name of Associated Firms (s) if any		No. of Professional Staff Months provided by Associated Firms(s)
Name of Senior Staff (Project Director/ Coordinator, Team Leader) involved and functions Performed		
Detailed Narrative Description of Project		
Detailed Description of Actual Services Provided by your Firm		

TP-4: Approach, Methodology and Work Plan for Performing the Assignment:

(To be evaluated as part of the Technical Presentation)

TP-5 Team Composition

Sr. No.	Name	Qualification & Experience Required (in Years)	Proposed Position	Deployment (Part time/Fulltime)	Task Assigned

Note: Attach CV of all experts who will be supporting core team members.

TP-6: Curriculum Vitae (CV) of Key Staff

Photo	Name:			
	Position:			
	Date of Birth:			
	Education:			
Employment Record	From	To	Company	Position Held
Brief Profile				
Countries of Work Experience				
Languages				
Nature of Work: Year: Location: Company: Position Held: Main Features: Activities Performed:				
Nature of Work: Year: Location: Company: Position Held: Main Features: Activities Performed:				
Signature:			Name:	

Annexure-II: Financial Proposal Format

To
Chief Executive
Officer
BIDA

Address: BIDA Bhawan , Near Bhadohi Tehsil,
Bhadohi-221401

Subject: Selection of consultant <<name of the
Project>>Sir,

We, the undersigned, offer to provide the services to BIDA for _____ in accordance with your Request for Proposal dated [Insert Date] and our Technical Proposal. Our Financial Proposal is as below:

Professional Fee:

	Total Professional Fee (INR) inclusive of all taxes
In Figures	
In Words	

Note: The above fee includes all travel, lodging and other out of pocket expenses; no additional out of pocket expenses would be paid during the engagement

Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal.

We solemnly affirm that we will strictly adhere to the laws against fraud, corruption and unethical practices, including but not limited to "Prevention of Corruption Act, 1988", during the bidding process and execution of the Contract, in case we are awarded the work. We understand you are not bound to accept any Proposal you receive.

We remain,

Yours

sincerely,

Authorized Signature {In full and
initials}:Name and Title of Signatory:

Annexure-III: Draft Performance Guarantee (To be issued by a Bank)

This Deed of Guarantee executed at _____ by _____ (Name of the Bank) having its Head/ Registered office at _____ (hereinafter referred to as "the Guarantor") which expression shall unless it be repugnant to the subject or context thereof include its heirs, executors, administrators, successors and assigns;

In favour of <<Client name & Address>> which expression shall unless it be repugnant to the subject or context thereof include its heirs, executors, administrators, successors and assigns);

Whereas M/s_____. a company/ firm formed under_____ (specify the applicable law) and having its registered office at_____ has been, consequent to conduct and completion of a competitive bidding process in accordance with the letter of requirements document No._____ dated ___/___/2025 issued by Chief Executive Officer, BIDA and selected M/s_____ (hereinafter referred to as the Bidder) for the Agreement by Chief Executive Officer, BIDA as more specifically defined in the aforementioned Document including statement of work and the Agreement executed between the Chief Executive Officer, BIDA, and Bidder. The Agreement requires the Bidder to furnish an unconditional and irrevocable Bank Guarantee for an amount of Rs._____/ - (Rupees_____ only) by way of security for guaranteeing the due and faithful compliance of its obligations under the Agreement.

Whereas, the Bidder approached the Guarantor and the Guarantor has agreed to provide a Guarantee being these presents:

Now this Deed witnessed that in consideration of the premises, we, _____ Bank hereby guarantee as follows:

1. The Bidder shall implement the Project, in accordance with the terms and subject to the conditions of the Agreement, and fulfil its obligations there under
2. We, the Guarantor, shall, without demur, pay to Chief Executive Officer, BIDA an amount not exceeding INR _____ (Rupees _____ only) within 7 (seven) days of receipt of a written demand therefore from Chief Executive Officer, BIDA, stating that the Bidder has failed to fulfil its obligations as stated in Clause 1 above.
3. The above payment shall be made by us without any reference to the Bidder or any other person and irrespective of whether the claim of the Chief Executive Officer, BIDA is disputed by the Bidder or not.
4. The Guarantee shall come into effect from _____ (Start Date) and shall continue to be in full force and effect till the earlier of its expiry at 1700 hours Indian Standard Time on

_____ (Expiry Date) (both dates inclusive) or till the receipt of a claim, from the BIDA under this Guarantee, which is one month after the expiry of performance guarantee, whichever is earlier. Any demand received by the Guarantor from Chief Executive Officer, BIDA prior to the Expiry Date shall survive the expiry of this Guarantee till such time that all the moneys payable under this Guarantee by the Guarantor to Chief Executive Officer, BIDA.

5. In order to give effect to this Guarantee, Chief Executive Officer BIDA shall be entitled to treat the Guarantor as the principal debtor and the obligations of the Guarantor shall not be affected by any variations in the terms and conditions of the Agreement or other documents by Chief Executive Officer, BIDA or by the extension of time of performance granted to the Bidder or any postponement for any time of the power exercisable by Chief Executive Officer, BIDA against the Bidder or forbear or enforce any of the terms and conditions of the Agreement and we shall not be relieved from our obligations under this Guarantee on account of any such variation, extension, forbearance or omission on the part of Chief Executive Officer, BIDA or any indulgence by Chief Executive Officer, BIDA to the Bidder to give such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

6. This Guarantee shall be irrevocable and shall remain in full force and effect until all our obligations under this guarantee are duly discharged.

7. The Guarantor has power to issue this guarantee and the undersigned is duly authorized to execute this Guarantee pursuant to the power granted under _____.

In witness, whereof the Guarantor has set its hands hereunto on the day, month and year first here-in above written.

Signed and Delivered by _____ Bank by the hand of Shri _____ its _____ and authorized office.

Authorized Signatory _____ Bank

Annexure IV: Format for Power of Attorney

(To be provided in original as part of Technical Proposal (Envelope – 2) on stamp paper of value required under law duly signed by 'Bidder' for the tender)

Dated: _____

POWER OF ATTORNEY
To Whomsoever It May Concern

Know all men by these presents, we _____ (name and registered office address of the Bidder) do hereby constitute, appoint and authorize Mr. _____ (Name of the Person(s)), domiciled at _____ (Address), acting as _____ (Designation and the name of the firm), as Authorized Signatory and whose signature is attested below, as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for award of Agreement <<Name of the project>> involving the deliverables as per agreement with BIDA, vide Request of Proposal (Tender Document) Document dated , issued by _____, BIDA, including signing and submission of all documents and providing information and responses to clarifications/ enquiries etc. as may be required by BIDA or any governmental authority, representing us in all matters before BIDA and generally dealing with BIDA in all matters in connection with our Proposal for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For _____

(Signature)
(Name, Title, and Address)

Accept
(Attested signature of Mr. _____)
(Name, Title, and Address of the Attorney)

Notes:

- To be executed by the Bidder
- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the executants(s) should submit for verification the extract of the charter documents and documents such as a board resolution / power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executants(s).